

2018 INTERNATIONAL STUDENT FEE INFORMATION



The following information relates to overseas students only. Please contact the school Office on (02) 9649 5279 or see school the website for information on domestic student fees.

ENROLMENT FEE – Non Refundable

| | |
|---|-------|
| New student enrolment fee (<i>non-refundable enrolment fee</i>) | \$200 |
|---|-------|

TUITION FEES

| Year Level | \$ per term | \$ per year |
|------------|--------------|-------------|
| Prep | 47 (per day) | 8,740 |
| K – Year 6 | 4,120 | 16,480 |

CLASS LEBY

| Year Level | \$ per year |
|------------|--|
| K – Year 6 | First child 920 Second child 900 Third child 880 Fourth child 840 |

ADDITIONAL FEES

| | \$ per year |
|--------------------------|-------------|
| P&C Contribution Prep | 80.00 |
| Year Camp Years 5 – 6 | 300.00 |

VARIABLE ADDITIONAL CHARGES

| | \$ per term |
|--|---|
| Private school bus fee Zone 1 (<i>encompassing a 10km radius from the school</i>) Zone 2 (<i>encompassing a 20km radius from the school</i>) Please refer to the school website for further details | 220 per student per term 262.50 per student per term |

CONDITIONS FOR PAYMENT OF SCHOOL ACCOUNTS

The following information relates to overseas students (non Australian citizens or non-permanent residents) enrolled in mainstream (Prep – Year 6) courses only. The following conditions apply to all accounts used for fees and other charges incurred by families of students who have attended the school in the past, who currently attend the school, and who will attend the school in the future. The School Council has the discretion to vary conditions regarding payment of accounts, charging of interest, and cancellation of enrolment.

1. FEES

Enrolment and Administration Fee

The enrolment fee is payable by all new students and must be submitted with the application form. This is a one-off guarantee of placement fee and is not refundable.

Excursion Fees

Fees for excursions are automatically placed on fee accounts at the time of the excursion. There is no cash handling of monies for excursions.

Payment of accounts

Fees are charged to accounts on an annual basis at the beginning of each school year. Each statement shows all anticipated charges for the year.

In the first year of study, overseas students are required to pay the full year's fees in advance. Students' fees must always remain paid two terms in advance.

Families who face difficulties making payments should schedule an appointment with the Principal or Bursar prior to registration to discuss ways to meet their fee commitment.

From time to time student activities may incur additional charges. These charges will be added to the account and can be paid in the next payment or separately at the office.

Overseas Student Health Cover (OSHC)

OSHC is insurance to assist international students meet the costs of medical and hospital care that they may need while they are in Australia. Students undertaking formal studies in Australia are required to take out OSHC. The average cost of OSHC is \$360 AUD for 12 months single cover (current at October 2009). Further information on OSHC is available at: <http://www.health.gov.au>

Travel Passes

Overseas students are responsible for the purchase of their own bus and rail passes. Further information may be obtained from the office.

Student Aid

The Australian and New South Wales governments provide some financial support for Australian residents who are attending independent schools. This financial support is not available for international students on student visas.

International students are therefore required to pay the full tuition amount associated with their education.

Uniform purchases

Uniform items for sale through the school uniform shop are paid for at the time of purchase. These purchases cannot be added to the fee account.

2. CHANGES IN ENROLMENT STATUS

Temporary absence

No deductions from fees are allowed for delays in students returning to school and for absence during term.

Withdrawal of enrolment and Refund Policy

According to Standard 7 of the National Code, new students are expected to remain with one educational provider for at least six months of their principal course before applying for a transfer to another provider. Therefore, no refund will be

available to international students until six months of the principal course is completed.

After the completion of six months of study in their principal course, students may choose to continue their studies with another educational provider. In this case, two terms notice is required in writing, clearly stating the reason for the withdrawal. If this requirement is not met, two terms fees will be charged in addition to any outstanding fees.

The refund, available on departure, would then be the payment amount remaining after two term's fees are deducted.

3. METHODS OF PAYMENT

School Office Hours

The school office is staffed between 8.30am and 4.30pm, Monday to Thursday and 8.30am and 3.30pm on Fridays during the term. It is not open during school holidays.

School Accounts can be paid using any one or more of the methods of payment listed below:

- a. **Over the counter** at the office using cash, cheque, money order, debit or credit cards
- b. **By mail** using cheque, money order, or a completed Statement of Account Remittance Advice for debit or credit cards
- c. **By telephone** using debit or credit cards
- d. **By facsimile** using a completed Statement of Account Remittance Advice for debit or credit cards
- e. **Over the Internet** as determined by personal banking arrangements
- f. **By Direct Deposit or Direct Debit Authority** as determined by personal banking arrangements
- g. **By Payroll Deduction** as determined by personal employment arrangements

Important notes for payments

Payments made directly to the school bank account must include the identifying code to enable staff to recognise the payer and relevant account for receipting purposes. If an identifier is not allowed by the bank from which the payment is made, then the school must be advised of details of the intended deposit(s).

The school does not accept Diners or AMEX.

Account Queries

Any query with a fee account should be immediately notified to the school to enable staff to clarify information or rectify errors.

Copies of Statements of Account are not retained by the school – information is available in alternative formats from the school's administration system upon request.